

Events

As always, there are multiple ways to do things in CiviCRM. This guide presents a more involved means of creating an event, with full extensibility.

Getting Started

To have the most painless experience, it's best to have the following pieces of information locked-in before launching the event registration.

- Title of the event
- Description of the event
- Date/time, and location of the event
- Additional questions you would like to ask registrants
- A launch post or webpage to link folks to

If you have all of these pieces of information, you're ready to go!

The Process

1. Create an event in CiviCRM
2. Configure registration form
3. Configure follow-up email
4. Create results table

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